



JOB DESCRIPTION **REGISTERED NURSE (RN)**

POSITION REQUIREMENTS:

1. Current California license/certification/registration
2. Evidence of continuing education
3. Prior related professional experience

SKILLS:

1. Ability to utilize the approved process to resolve biophysical, psychological, educational and environmental needs of the patient and/or verbal communication skills.
2. Strong written and verbal communication skills.
3. Basic computer skills.
4. Basic organizational skills.
5. Demonstrated leadership ability and patient assessment skills.

PHYSICAL REQUIREMENTS:

1. Good physical and mental health.
2. Near visual acuity required to assess patients and perform various aspects of patient care.
3. Flexibility of movement in regards to reaching, bending and twisting to work with patients.
4. Reaching for and handling medical records on a consistent basis.
5. Talking and hearing to communicate with other hospital staff, patients, and visitors.
6. Hearing to respond to monitor and equipment alarms.
7. Ability to be on feet 8 to 12 hours at a time.
8. Ability to push gurneys/beds and equipment up to 50 pounds.
9. Ability to lift 50 pounds unassisted.
10. Ability to walk up and down several flights of stairs.
11. Strength to restrain combative individuals.

POSITION SUMMARY:

Provides professional nursing care for assigned patients in care center and performs within the standards of professional practice and hospital policies and procedures.

1. **Surgery:** Coordinates pre-admission testing process for scheduled surgical patients to include patient education, obtaining orders, initiating care plan, anesthesia questionnaire, nursing assessment, obtaining appropriate consents, obtaining results from hospital computers and outside testing facilities and report abnormal results to surgeon. Prepares chart on day before surgery for anesthesiologist. Coordinates / identifies possible post-discharge needs and report to case manager and social services.
2. **Medical:** Coordinates admitting procedure to include nursing assessment, patient education, obtaining orders, initiating care plans, and reporting abnormal results to physician. Coordinates/identifies post-discharge needs to case manager and social services.
3. **LDRP:** Coordinates admission process for LDRP (obstetrical patients/NICU infants) including nursing assessment, patients and family education, obtaining and implementing physician orders, initiating care plan, and obtaining appropriate consent. Obtains result from hospital computer, and report abnormalities to physician. Coordinates/identifies possible discharge needs to case manager and social services.

4. Maintain up-to date patient records, files, logs, assembles new charts, stamps all forms with patient information and verifies chart completeness on discharge. Reviews all charts for outstanding orders prior to end of shift. Provides accurate documentation on patient records. Works in conjunction with care team to ensure that orders are signed. Disassemble charts upon discharge.
5. Performs venipuncture blood withdrawals and skin punctures on any patient to obtain a blood specimen for laboratory tests. Additional tasks may be added or deleted from this list of responsibilities depending on specific care center assigned.
6. Initiates and utilizes individualized care plans according to patient needs.
7. Observes patients, checks equipment, and makes changes as necessary during patient rounds. Surgical care center will include incentive spirometer and O₂ cannula.
8. Administers medications and therapies per care center policy.
9. Directs and aids patients in active and passive exercises, range of motion exercises, gait practice, isometrics, ankle pumps and Medi-chair transfers. Assists in repositioning, transferring or ambulating patients according to policy.
10. Provides and coordinates direct patient care, evaluates outcomes, consults with other associates as required, adjusts and delegates nursing care processes as indicated to ensure optimal patient care.
11. Demonstrates clinical skills in initial and ongoing psycho-social assessment and follows through with communication with physician/staff regarding patient care issues.

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required.

I have read and understood the above job description and have been given a copy of this information to refer to as needed.