



PATIENT'S BILL OF RIGHTS/ADVANCE DIRECTIVES/ CONFIDENTIALITY

Premier Nursing Service recognizes the need of its employees to protect and promote the rights of each individual under their care, recognizing that each patient is an individual with unique health care needs. Our employees are expected to provide care with respect of each patient's personal dignity, providing considerate, respectful care focused on the patient's individual needs. All employees are required to review individual hospital policy and procedures including but not limited to:

1. The right of the patient to the hospital's reasonable response to his/her requests and needs for treatment or service, within the hospital's capacity, its stated mission and applicable law and regulation.
2. The right of the patient to considerate and respectful care.
3. The right of the patient, in collaboration with his/her physician, to make decisions involving his/her health care.
4. The right of the patient to the information necessary to enable his/her to make treatment decisions that reflect his/her wishes.
5. The right of the patient to information, at the time of admission, about the hospital's patient rights policy(ies) and when possible, resolution of patient complaints concerning the quality of care.
6. The right of the patient or the patient's designated representative to participate in the consideration of ethical issues that arise in the care of the patient.
7. The right of the patient to be informed of any human experimentation or other research/educational projects affecting his/her care or treatment.
8. The right of the patient, within the limits of law, to personal privacy and confidentiality of information.
9. The right of the patient's guardian, next of kin, or a legally authorized responsible person to exercise, to the extent permitted by law, the rights delineated on behalf of the patient if the patient has been adjudicated incompetent in accordance with the law, is found by his/her physician to be medically incapable of understanding the proposed treatment or procedure, is unable to communicate his/her wishes regarding treatment, or is a minor.

All employees of **Premier Nursing Service** are required to be familiar with and review each individual hospital's policy regarding the withholding of resuscitative services from patients and the forgoing or withdrawing of life-sustaining treatment. In addition, **Premier Nursing Service** employees are to be aware of the following patient's rights:

1. The right to be fully informed in advance about the care and treatment to be furnished by the hospital, to be fully informed in advance of any changes in the care or treatment to be furnished by the hospital that may affect the individual's well-being and (except with respect to an individual determined to be incompetent) to participate in planning care and treatment or changes in care or treatment including the decision to discontinue treatment, to the extent permitted by law.
2. The right to voice grievances without discrimination or reprisal for voicing grievances with respect to treatment or care that is (or fails to be) furnished.
3. The right to have one's property treated with respect.
4. The right to be fully informed orally and in writing (in advance of coming under the care of the hospital) of:

*All items and services furnished by (or under arrangement with) the hospital for which payment may be made under Medicare:

*The coverage available for items and services under Medicare, medicaid, and any other Federal program of which the hospital is reasonably aware;

*Any charges for items and services furnished by (or under arrangement with) the hospital; and

*Any changes in the charges or items and services for which the individual may be liable.

5. The right to be fully informed in writing (in advance of coming under the care of the hospital) of the individual's rights and obligations under Medicare.
6. The right to privacy and confidentiality. Patients are protected by law (invasion of privacy) against unauthorized release of personal clinical data, such as symptoms, diagnoses and treatments. Nurses, as well as other health care personnel, may be held personally liable for invasion of privacy, should litigation arise from the unauthorized release of patient data. Confidential information, however, may be released by consent of the patient. Information release is mandatory when ordered by a court or when state statutes requires reporting child abuse, communicable diseases, or other incidents. Nurses have a legal and ethical responsibility to become familiar with each hospital's individual policies and procedures regarding protection of patient confidentiality.

**PATIENT'S BILL OF RIGHTS/ADVANCE DIRECTIVES/
CONFIDENTIALITY & CHILD ABUSE REPORTING**

1. "I have read, understand and agree to abide by Premier Nursing Service's policies and procedures for the reporting of child and elder abuse. I have also read and understood Premier Nursing Service's policies and statements regarding Patient Rights, advance Directives and Patient Confidentiality. I further understand that I am responsible for reviewing and following each individual hospital's policies and procedures for each of these issues.
2. "I have been oriented and informed on Advance Directive and Patient Self Determination. I have had the opportunity to ask questions about Advance Directive and Patient Self Determination".
3. "I have reviewed the Advance Directive patient Self Determination and I have learned about Advance Directive. So I can help provide medical treatment according to the patient's preference and self determination".

**PATIENT'S BILL OF RIGHTS/ADVANCE DIRECTIVES/CONFIDENTIALITY/ELDERLY AND CHILD
ABUSE STATEMENT**

I have read, understand and agree to abide by Premier Nursing Service's policies and procedures for the reporting of child and elderly abuse. I have also read and understood Premier Nursing Service's policies and statements regarding patient Rights, Advance Directives and Patient confidentiality. I further understand that I am responsible for reviewing and following each individual hospital's policies and procedures for each of these issues.

CONFIDENTIALITY STATEMENT

In order to protect the right of patients to privacy, communication in any form between patients, health professionals and patient's health care records maintained by the Agency shall be confidential.

All patient information is to be held in strictest confidence and shall not be disclosed or discussed except in the course of professional responsibilities.

I understand the ethics of confidentiality of patient information and agree to adhere to the above standard.

I understand that violation of the confidentiality standard may be cause for termination.

POLICY STANDARD ON ORGAN DONATION

As a Registry employee, you are expected to report situations in which there is a potential for ORGAN DONATIONS to the Nursing Manager/Supervisor at the Hospital you are working.

Acknowledged by:

Print Nurse Name: _____ **Date:** _____

Applicant's Signature: _____ **Date:** _____

Witness Name: _____ **Date:** _____